Commission's Grant Application Form

Shelby County Board of Commissioners

GRANT APPLICATION

Legal Name of the Organization:	Historic Archives of Rosemark & Environs, Inc.
EIN:	81-0550895
Street Address of Organization	6177 Mudville Road Millington, TN 38053
Office Phone:	901 873-1612
E-mail	psaucierglover@msn.com

(Section Break)

EXECUTIVE DIRECTOR

First Name	none
Last Name	none

(Section Break)

GENERAL CONTACT FOR THIS REQUEST(if other than Executive Director)

First Name	Cary
Last Name	Vaughn
Title:	President

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DESCRIPTION OF GRANT REQUEST

Program/Project Area:	Rosemark Community
Amount Requested	$20,000
Total Organizational budget (for current year):	$53,200

Total Project/Program Budget:	$121,688
Dates covered by this budget:	2016-2018
Project/Program Name:	Rosemark Telephone Exchange Museum

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INTRODUCTION AND BACKGROUND OF ORGANIZATION

Please summarize in a short paragraph the purpose of your agency. Briefly explain why your agency is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if a grant is made.	Chartered with the Secretary of State for the State of Tennessee on October 7, 2009, the stated purpose of Historic Archives of Rosemark and Environs, Inc. was to "create and publish An Illustrated History of the People and Towns of Northeast Shelby County and South Central Tipton County – Salem, Portersville, Idaville, Kerrville, Armourtown, Bethel, Tipton, Mudville, Macedonia, Gratitude, Barretville, and Rosemark, Tennessee; and to create and publish a collection of maps of the area, both separately and in combination. HARE also catalogs and preserves photographs of historic interest, local familial archival materials, and items of historic interest, as well as a collection of oral history tape recordings. It is the intention of HARE to make as much of this information as possible available through internet access, to edit and publish other materials of local historic interest, and to contribute to the preservation of local historic sites. HARE is formed exclusively for literary, historic preservation and educational purposes."

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Narrative - Organization

Current programs and accomplishments. Please emphasize the achievements of the recent past.	HARE is composed of residents of the north Shelby/south Tipton area, all of whom are volunteers. It is operated by a Board of Directors and Officers and meets on a monthly schedule. Current Programs: (1) production of the annual Country Fair at Rosemark – "a celebration of rural living and the agricultural heritage of the Rosemark National Historic District and the surrounding communities"; (2) relocation/restoration of the Rosemark Telephone Exchange and development of a community park at the site; (3) preparing and submitting the applications for historic markers including, in 2016, a SCHC marker for Richland ARP Church on the

occasion of its 150th anniversary and for a WTHS marker to commemorate Dr. Peter J. Flippin, community leader and physician; (4) lighting the community Christmas tree each November; (5) sharing the history of the area with groups interested in genealogy and local history, and in particular, the recording of such information in An Illustrated History…, HARE's 2010 publication.

Numbers of paid full-time staff:	0
Number of paid part-time staff:	0
Number of volunteers:	50

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Narrative - Funding Request

Please describe the program/project for which you seek funding and include how it will benefit the general welfare of residents in Shelby County, TN.	HARE is specifically requesting a $20,000 grant to support the continuing activities related to Phase I (est. $21,700) and portions of Phase II (est. $35,000) of the relocation and restoration of the Rosemark Telephone Company Exchange building. The relocation of this building will be a substantial step toward the enhancement of the Rosemark National Historic District by providing an outdoor display reflecting the history of the community and the history of the telephone company and other community entities and persons.

General Operating Suport

If applying for general operating support, briefly describe how this grant will be used.	not applicable

Project Support

Please explain the specific project including a statement of its primary purpose and the need or problem that you are seeking to address.	The initial budget for moving the building, submitted by J.D. Tabb Construction Company in 2015, was over $30,000. A more detailed analysis of the project has caused the scope and the cost of the project to increase substantially. Because the project is within the bounds of the Rosemark National Historic District, efforts have been directed toward insuring the project meets criteria set by the State Historic Preservation Office in

hopes that additional grants may be awarded from state sources. To this end, HARE ordered and paid for an Environmental Impact Survey which included seismic risk and a Preliminary Architecture Report. Other expenses in 2016 have included removal of large trees on the property which would hinder access to the property and possibly the safety of the assets and visitors, plus grass cutting and general maintenance of the property.

| How does the project contribute to your organization's overall mission? | Since the publication of An Illustrated History....., HARE has focused its attention on other aspects of its mission statement, including preservation and archival of materials gathered while preparing the book, applying for and receiving National Historic District status for the community, producing the Country Fair at Rosemark (an educational event, not rides and games), plus gaining historical markers for appropriate sites in the area, and preparing educational exhibits for public display. HARE's most ambitious historic preservation project, however, is the Rosemark Telephone Exchange museum project, which will require at least two more years to complete and significant funds in additional to those already raised through community support and grants. The museum will provide another authentic structure to the Historic District and will preserve the history of the Exchange (established in 1911) and other businesses in the community. |

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Narrative - Evaluation

| Please explain how you will measure the effectiveness of your activities. Describe your criteria for a successful program and the results you expect to have achieved by the end of the funding period. | Initial progress has been made on Phase I of the project through site preparation including dirt work and tree removal, the completed environmental study including seismic risks, preliminary architecture report and negotiation with contractor for moving building, footings and foundation work. Milestones for the remainder of 2016 include initial electrical work and some structural repair (i.e. underpinnings, joists, etc.). Though progress appears to be slow, keeping the project expenses within the funds available and assuring that all aspects of the project meet county codes and SHPO restrictions have been HARE's main priority. |

Attachments:

If your request is under $25,000 please attach the following:

1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations

2. Most recent IRS Form 990 or Financial Statements (balance sheet and income statement) as of the most recent fiscal year end certified by Chief Financial Officer/Treasurer of the entity.

3. Complete Budget for grant request

If your request is $25,000 or more please attach the following:

1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations

2. Copy of an annual audit as of a date within 18 months of the start of the current fiscal year.

3. Complete Budget for grant request

File 1	HARE 501c3.pdf
File 2	HARE 990 2015.JPG
File 3	HARE Proj Budget.zip

ACKNOWLEDGEMENT:

Read, and if you agree to the provisions, sign the following:

The information provided has been submitted in good faith and as completely as our records and recollections permit.

I understand that the information provided in this application shall be open to inspection upon filing with the office of the Shelby County Board of Commissioners.

Signature:	Penny Glover
Printed Name:	Penny Glover
Date	9/14/2016